



Institute of the Blessed Virgin Mary – Loreto Generalate

Privacy Policy Statement

The Institute of the Blessed Virgin Mary – Loreto Generalate (“IBVM UN NGO”) operates the <https://ibvmunngo.org/> website. IBVM UN NGO recognises your right to privacy, confidentiality, and data security, and we are committed to protecting your personal information.

This privacy statement explains when and why personal information is collected from people who visit and use this website, how this information is used, and the conditions under which disclosure is given to others, and how this information is kept safe.

Visiting this website implies acceptance of the practices described herein.

What information is collected, and how is it stored?

IBVM UN NGO does not automatically collect any personal information from you. We only collect and maintain information if you provide it voluntarily through contacting IBVM UN NGO via email or online forms.

Information IBVM UN NGO may hold includes, but is not limited to, your name, address, telephone number, and email address. We may be unable to provide some services to you if you do not provide certain personal information. For example, it may be difficult for us to provide particular IBVM UN NGO communication material without an email address.

We hold most personal information electronically (and to a lesser extent in hard copy form), primarily at our premises (but also at the premises of a limited number of service providers). When your personal information is no longer needed for the purpose for which it was obtained, we will take reasonable steps to destroy or permanently de-identify your personal information. However, we will store most personal information no longer required for a minimum of 7 years.

No data transmission over the internet is guaranteed to be 100% secure. While we strive to protect your personal information from misuse, loss, or unauthorised access, we cannot guarantee the security of any information you transmit to or receive from our online services while it is in transit via the internet. These activities are conducted at your own risk. As soon as we receive your information, we take appropriate steps to store it in a secure environment and protect it from unauthorised access or disclosure.

Non-personal information is collected when the IBVM UN NGO website is used, for example, using cookies. IBVM UN NGO web servers automatically collect a limited amount of standard information essential to improving the website, accessibility, security, or statistical reporting.

Non-personal data includes, but is not limited to:

- the page from which you arrived,
- the date and time of your page request,
- the Internet Protocol (IP) address your computer is using to receive information,
- the type and version of your browser, and
- the name and size of the file you requested.

How we use your personal data

We will appropriately use your data, considering the basis on which that data was collected or submitted. We may use your personal data:

- to assist us in responding when you make an inquiry, contact us or subscribe to IBVM UN NGO communication materials
- to send updates, respond to your comments and suggestions
- to reply to your inquiry
- for our own administrative, marketing, or promotion purposes
- for any other purpose identified at the time of collecting your information

Personal data will not be sold or rented to third parties. IBVM UN NGO will not share information with third parties for marketing purposes. However, we may share your personal information with approved contractors working on our behalf.

Cookies

Cookies are text files placed on a computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and compile statistical reports on website activity.

Further information can be found at www.aboutcookies.org or <http://www.allaboutcookies.org/>.

A browser may be set to reject cookies, and the above websites provide information on the removal of cookies from the browser. However, in a few cases, some website features may not function as a result.

Other websites

This website contains links to other websites. This privacy statement only applies to this website, so when connections are made to other websites via the IBVM UN NGO website, the relevant privacy policies must be read.

Changes to our privacy statement

The IBVM UN NGO privacy statement may be subject to change. IBVM UN NGO will post any changes on this page. This privacy statement was last updated on 9 December 2020.

Contact us

If you have any questions about this Privacy Policy, please contact us:

By email:

unngo@mary-ward.org

Or in writing:

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